

CHILDREN & YOUTH DISTRICT CONSOLIDATED REPORTING INSTRUCTIONS

Report

The *Intra-District Children & Youth Competition Award Certificate* shall be presented annually at the Department Convention to the District with the best overall report.

Information required for this report shall be compiled from each of your Post Children & Youth Reports.

All information at the beginning of the report MUST be filled out, if not, your report will not be considered by the Committee.

Any District winning this award three (3) years in succession shall be given permanent possession thereof.

All reports must be mailed to arrive at HQ no later than APRIL 1.

In order to make your reporting more effective, it is recommended that you make copies of your report. Maintain one for your file and mail one to Department Headquarters.

All District Consolidated Children and Youth Reports must be submitted to Department Headquarters for the Committee to consider your entry.

JUDGING

The Department Children & Youth Committee judges each report on the following scale.

Post expenditures	1 to 20 points
Service Hours	1 to 30 points
Number of youth served	1 to 50 points

Must be at Headquarters no later than APRIL 1

Adopted by action of the Department of New Hampshire Executive Board March 5, 1998

**THE AMERICAN LEGION - Department of New Hampshire
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CHILDREN & YOUTH DISTRICT CONSOLIDATED REPORTING INSTRUCTIONS

Narrative

The ***Robert "Bob" Williamson Children & Youth Award Certificate*** shall be presented annually at the Department Convention to the District with the best overall **narrative** not exceeding 1,000 typewritten words.

Information required for this **narrative** shall be compiled from each of your Post Children & Youth Reports.

All information at the beginning of the **narrative** MUST be filled out, if not, your **narrative** will not be considered by the committee.

Any District winning this award three (3) years in succession shall be given permanent possession thereof.

All **narratives** must be mailed to arrive HQ no later than April 1.

In order to make your reporting more effective, it is recommended that you make copies of your **narrative**. Maintain one for your file and mail one to Department Headquarters.

All District Consolidated Children and Youth **Narratives** must be submitted to Department Headquarters for the Committee to consider your entry.

JUDGING

Neatness of report	1 to 5 points
Clarity of report	1 to 10 points
Community awareness	1 to 10 points
Originality	1 to 35 points
Value to community	1 to 40 points

Must be at Headquarters no later than APRIL 1

Adopted by action of the Department of New Hampshire Executive Board March 5, 1998

DISTRICT _____ CHILDREN AND YOUTH REPORT

(1 of 2 pages)

Intra-District Children and Youth Award

Current District Membership _____

Title/Name/Address/Phone # making Report:

Date _____ Signature _____

Total of all Children & Youth reports from your District Posts

Program Name	# of Posts Participation	Post Expenditures	Service Hours	# Youth Served	# of Post Homes Used
Missing Children					
Suicide Prevention					
Drug and Alcohol					
Abuse Prevention					
McGruff Child Safety Program					
Temporary Financial Assistance to Children					
TAL Child Welfare Foundation, Inc.					
Special Post Activity (STAR) Award					
Donations to sports programs not sponsored by Post					
April/C&Y Department Project					
April/ C&Y Month Post project					
Community children Programs					
Health and safety Programs					
National youth programs (other than TAL sponsored)					
Other C&Y programs					

DISTRICT _____ CHILDREN AND YOUTH REPORT

(2 of 2 pages)

Intra-District Children and Youth Award

Totals	# of Posts Participation	Post Expenditures	Service Hours	# Youth Served	# of Post Homes Used

Fund Raising events for Children & Youth programs

Event Name	Funds Raised	Service Hours	# of Post Homes used
	_____	_____	_____
	_____	_____	_____
	_____	_____	_____
	_____	_____	_____
	_____	_____	_____
	_____	_____	_____
Totals	_____	_____	_____

MUST BE SUBMITTED AT DEPARTMENT HEADQUARTERS NO LATER THAN APRIL 1

Accepted by action of the Department of New Hampshire Executive Committee March 5, 1998