

## Rules and Score sheet for Senior History

Uniform rules adopted at the June 17, 1993, Department Executive Board.

Each year Histories are due to the Historian on April 25<sup>th</sup>.

Use a standard 3 ring binder, dark blue, black with a 2 ½ or 3-inch Auxiliary emblem on the front cover. (2 points)

### General Information:

- Use regular white paper, 8 ½ X 11" (1 point)
- Number pages in consecutive order (1 point)
- Neat typing or printing (3 points)
- White in third person (no, I, we, us, you) (5 points)
- Be clear and concise (5 points)

Title Page must use the following format (5 points)

History of \_\_\_\_\_ Unit # \_\_\_\_\_ District # \_\_\_\_\_

Historian's Name \_\_\_\_\_

April 1, 20\_\_\_\_\_ to March 31, 20\_\_\_\_\_

Forward or dedication (2 points)

President's picture with name beneath (optional)

List of current Unit Offices (3 points)

List of current Unit Chairman (3 points)

Historical content (55 points)

Write factual, chronological account in narrative form of your Unit's major programs and special projects for the year. Include unit members who are Department Offices or Chairman: who hold a National appointment and any National and/or Department awards received.

Index page(s) with subjects alphabetized shall be just before the signature page (10 points).

Last page must be a separate sheet with only the signatures of the President and Historian (5 points).

\_\_\_\_\_  
Signature of President

\_\_\_\_\_  
Signature of Historian

Newspaper clippings and pictures may be included following the signature page and are not judged. No stickers, underlining, decorations, or special effects with the typewriter or computer.

### Trophies

The Baker Trophy – Best History in Department (Chosen from the winners of the classes below.)

Written Class I History Award – 10-99 members

Written Class II History Award – 100-199 members

Written Class III History Award – 200 + members