PLAN OF ACTION 2019-2020

Constitution & Bylaws- Chairman: Bonnie Knapp 758 Northside Rd., Stark, NH 03582

2nd Member: Susan Pond 2 Gile Hill Apt. 2A, Hanover, NH 03755

3rd Member: Karyl Horn 20 Bunker Lane, Madbury, NH 03823

The Constitution & Bylaws program informs and educates members of the American Legion Auxiliary on the importance and power of properly written, reviewed and updated documents, policies and procedures at all levels. Constitution & Bylaws are the basis for governance of your department, district, county and unit. Preparing and adhering to updated Constitution Bylaws and Standing Rules will ensure a more successful organizational process, and provide the structures to follow at all levels of our organization.

Districts and units need to review, update and submit to the Bonnie, Susan or Karyl your Constitution & Bylaws and Standing Rules. If you have previously submitted, just sent a note to one of the members for 2019-2020, we would appreciate your help for this program. National would like to know how many units and districts responded to us.

Available to you: How to Write Standing Rules, Guidelines to help you with your Constitution & Bylaws, just for the asking. Would you like to know how to be an effective Parliamentarian? Information on How to Write A Resolution.

This committee is available to you and all you have to do is contact us. The conferences in your district is where this information can be found. If you have your Constitution & Bylaws and Standing Rules completed, please mail a copy to any member of this chairmanship. We will review and reply to you. Do not wait until April to look at this Plan of Action and the form which must be returned to me. I am available to answer any questions on this report form!

Department needs to have a copy of your Constitution & Bylaws and Standing Rules on file in the office.

If you are not sure if there is a copy of yours or your districts, please verify with one of the committee members:

Bonnie’s email- bonnieknapp1@yahoo.com

Susan’s email-

Karyl’s email- karylh@comcast.net