



Over \$3 Billion and Counting for our Schools

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December 1, 2025

To Whom It May Concern,

The New Hampshire Lottery and Gaming Commission's records indicate that we have not yet received a copy of your organization's Internal Controls.

In accordance with **Lot 7103.02** and **Lot 7103.04, (Licensing Requirements)**, whereas the organization has implemented and will adhere to written house rules and internal control procedures that meet the requirements of Lot 7105.01 and Lot 7104.04(n).

**Lot 7104.04(n) (Responsibilities of the Licensed Charitable Organization)**. Develop, implement, and adhere to written internal control policies and procedures designed to ensure effective control over the gaming operation by discouraging and protecting against illicit behavior and safeguarding the integrity of the games.

To assist in the preparation of your submission, we have enclosed a guidance document outlining these requirements.

Please ensure that your written internal controls are submitted no later than **February 28, 2026**. Kindly note that receipt of your internal controls does not constitute approval; they remain subject to review by the Commission. Failure to submit the required documentation by the stated deadline will result in the denial of future license applications.

Should you have any questions or require further assistance, please contact us at **(603) 271-3391** or via email at [licensing@lottery.nh.gov](mailto:licensing@lottery.nh.gov).

We appreciate your prompt attention to this matter.

Best regards,

Bobbie Mayo  
Licensing Supervisor  
New Hampshire Lottery and Gaming Commission



Live Free or Die

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